

Ohio | Department of Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

April 4, 2018

Sheriff Fred Abdalla
Jefferson County Justice Center
16001 State Route 7
Steubenville, Ohio 43952

RE: 2017 – Annual Jail Inspection/Plans of Action

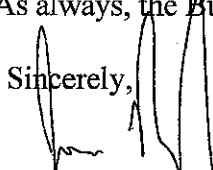
Dear Sheriff Abdallah:

The Bureau of Adult Detention has received the Plans of Action you submitted through the Ohio Jail Management System (OHJMS) in response to the annual inspection of the Jefferson County Justice Center on December 19, 2017. We appreciate your efforts in attempting to maintain compliance with the Minimum-Standards for Jails in Ohio.

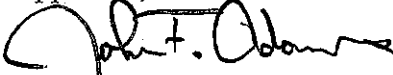
I have reviewed the provided material. The Plans of Action submitted appear to identify the proposed means for bringing the Jefferson County Justice Center back into compliance with the deficiencies noted in the inspection report. We encourage you to implement these changes as soon as possible. The Jefferson County Justice Center will remain a *Status Jail* until the next inspection or until the remaining corrective action has been completed.

Please feel free to contact me if you have questions or concerns relating to this correspondence. As always, the Bureau remains available to provide technical assistance upon request.

Sincerely,


Jon Radebaugh, Assistant Administrator
Bureau of Adult Detention
Office: (614) 752-0911
Email: jon.radebaugh@odrc.state.oh.us

Approved,



John F. Adams, Administrator
Bureau of Adult Detention
Office: (614) 752-1834
Email: john.adams@odrc.state.oh.us

cc: Capt. Shawn Livingston
Jefferson County Commissioners
File



Department of
Rehabilitation & Correction

John R. Kasich, Governor
Gary C. Mohr, Director

03/29/2018

Sheriff Fred Abdallah
Jefferson County Justice Center
16001 State Route 7
Steubenville, OH 43952

RE: 2017 Annual Jail Inspection

Dear Sheriff Fred Abdallah:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Jefferson County Justice Center, a full service jail, was inspected on 12/19/2017. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Jefferson County Justice Center is 120. On the date of the jail inspection, there were 126 inmates incarcerated in the Jefferson County Justice Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 120, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Jefferson County Justice Center (Full Service Jail) is in compliance with 109 standards, 52 "Essential", and 57 "Important".

5120:1-8-01 (A)(1); -01 (A)(3); -01 (A)(4); -01 (A)(7); -01 (A)(9); -01 (A)(12); -02 (B)(1); -02 (B)(2); -02 (B)(4); -02 (D); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(2); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(8); -03 (B)(9); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(12); -03 (B)(15); -03 (B)(16); -03 (B)(17); -04 (C); -04 (D); -04 (E); -04 (F); -04 (H); -04 (J); -04 (K); -05 (A); -05 (B); -05 (C); -05 (E); -05 (G)(1); -05 (G)(2); -05 (H)(3); -05 (I); -05 (J); -05 (K); -05 (L); -05 (M); -05 (N); -05 (O); -05 (P); -05 (Q); -06 (B); -06 (C); -06 (G); -07 (A); -07 (D); -07 (E); -07 (H); -07 (I); -09 (A); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (J); -09 (K); -09 (M); -09 (N); -09 (P); -09 (Q); -09 (R); -09 (U); -09 (V); -09 (W); -09 (X); -10 (A); -10 (B); -10 (C); -10 (D); -10 (E); -10 (F); -10 (G)(1); -10 (G)(2); -11 (B); -11 (E); -12 (B); -12 (C); -12 (F); -12 (G); -12 (H); -15 (B); -15 (D); -15 (E); -16 (A); -17 (E); -17 (F); -17 (G); -18 (A); -18 (B); -18 (C); -18 (D); -18 (E);

The Jefferson County Justice Center did not comply with 6 standards, 1 "Essential", and 5 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-03 (B) Each full service jail shall have written policies and procedures, and practices which evidence, that the

following minimum standards are maintained. (7) (Essential) Personal observation checks of inmates shall be conducted every sixty minutes on an irregular schedule. Observation checks shall be conducted at varying times and shall be documented after completion by the staff person performing the check.

Comments: The jail's current policy, procedures and practices need reinforced to reflect standard and components specified. The jail's supporting documentation did not evidence compliance for this standard (shortage of staff to conduct 60 minute personal observation checks).

5120:1-8-04 (A) (4) Full service jails shall provide inmates with sufficient space. The jail shall maintain documentation regarding square footage and maximum occupancy figures for all housing and holding areas, and shall comply with the following minimum requirements: Dayspace: (Important) Thirty-five square feet per number of occupants occupying the dayspace at one time. Minimum size of one hundred five square feet.

Comments: At the time of inspection, temporary beds (boats) were used to assist with overcrowding in the Jail; affecting several inmate housing units exceeding the minimum square footage requirements for this standard.

5120:1-8-04 (B) (Important) Seating shall be provided in holding areas, holding cells, housing cells, dormitories, dayrooms and eating areas for each inmate.

Comments: At the time of inspection, temporary beds (boats) were used to assist with overcrowding in the Jail; affecting several inmate housing units exceeding the seating requirements for this standard.

5120:1-8-04 (G) (Important) Shower facilities at a minimum of one operable shower for every twelve occupants. Water temperatures shall be controlled thermostatically in a range from one hundred five to one hundred twenty degrees Fahrenheit.

Comments: At the time of inspection, temporary beds (boats) were used to assist with overcrowding in the Jail; affecting several inmate housing units exceeding the ratio occupant requirements for this standard.

5120:1-8-11 (A) (Important) Exercise and/or equipment for inmates shall be provided and the jail shall ensure that inmates are offered at least five hours per week.

Comments: The jail's current policy, procedures and practices need reinforced to reflect standard and components specified. The jail's supporting documentation did not evidence compliance for this standard (see notes). Please see the notes within the standard in OHJMS regarding compliance.

5120:1-8-17 (D) (Important) There shall be a written, implemented staffing plan that includes jail personnel assignments, days of the week and hours of the day that assignments are covered and any deviations from the plan with respect to weekends, holidays or other atypical situations.

(1) The plan shall include all posts and functions, a calculated shift relief factor, sufficient numbers of male and female jail staff on-duty and available to perform sensitive functions and procedures as necessary by inmate gender, and total number of employees required to fill identified posts and functions.

(2) The plan shall reflect that the jail has staff for administration and supervision; inmate programs; inmate supervision, custody and back up; support services including medical, food service, maintenance and clerical; staff training; and other jail-related functions such as escort and transportation of inmates.

(3) The staffing plan shall be reviewed once a year by the jail administrator and revised as needed.

Comments: The jail's current policy, procedures and practices need reinforced to reflect standard and components specified. Jail Administration must take steps to gain appropriate staffing levels in order to effectively operate the jail (daily jail operations: new bookings, personal observation checks of inmates, recreation requirements, etc.). Please see the notes within the standard in OHJMS for compliance.

Plan of action forms are enclosed. Completed form(s) and/or corrective materials addressing the noted deficiencies

must be completed and submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com within 45 days of receipt of this correspondence. Please feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report or to provide reference materials or assistance as desired.

Sincerely,

A handwritten signature in blue ink that reads "Joel M. Commins". The signature is written in a cursive style and is positioned above a horizontal line.

Joel Commins, State Jail Inspector
Bureau of Adult Detention
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Cleveland, Ohio 44113
Phone: (216) 787-4902
Email: joel.commins@odrc.state.oh.us