

ODRC Policy/Operation Manual Variance Request

Variance to ODRC Policy/Operation Manual #: 80-INC-02		Section(s): VI. C. 12.c	
Policy/Operation Manual Name: Earned Credit for Productive Program Participation			
Managing Officer or designee Submitting the Request: Jennifer Sanders		Signature	
Policy Owner Signature Jennifer M. Sanders		<i>Jennifer Sanders</i>	Date: 6/30/2021
Date of Request: Jun 30, 2021	Length of Request: next revision <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days <input type="checkbox"/> 180 days <input checked="" type="checkbox"/> other	Effective Date of Variance: July 15, 2021	Applicable to: All

Please provide a full explanation of the requested variance including the justification for the request. Please be specific as to exactly what sections and language are being revised. Explain revision necessary prior to routine revision of the policy. (Attach additional sheets if necessary):
 Section VI. C. 12.C. needs to be deleted. OPI does not need to submit 4299 attendance forms for earned credit. They can use the OPI payroll system. Apprenticeship policy was changed to reflect this previously.

Comments:

Defer to Jennifer Clayton, OHS deputy director.

<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Central Office Policy Review Chairperson: Jondrea K Parrish	<i>Jondrea Parrish</i>	Date: 7/7/2021
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Comments:

<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Deputy Director or Regional Director: Jennifer A. Clayton	<i>Jennifer Clayton</i>	Date: 7/14/2021
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Comments:

<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Legal Signature: Lauren A. Chalupa	<i>Lauren Chalupa</i>	Date: 7/14/2021
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Decision/Comments:

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Director: Annette Chambers-Smith	<i>A.C. Smith</i>	Date: 7/14/2021
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Expiration of Variance: <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days <input type="checkbox"/> 180 days <input checked="" type="checkbox"/> Next Revision
