

ODRC Policy/Operation Manual Variance Request

Variance to ODRC Policy/Operation Manual #: 104-TAW-04		Section(s): VI.C.1-6	
Policy/Operation Manual Name: APA Equipment			
Managing Officer or designee Submitting the Request: Katrina Ransom		Signature	
Policy Owner Signature		Date:	
Date of Request: Jun 29, 2020	Length of Request: Next policy revision <input checked="" type="checkbox"/> 90 days <input type="checkbox"/> 120 days <input type="checkbox"/> 180 days <input type="checkbox"/> other	Effective Date of Variance: <i>July 2, 2020</i>	Applicable to: APA Field Services

Please provide a full explanation of the requested variance including the justification for the request. Please be specific as to exactly what sections and language are being revised. Explain revision necessary prior to routine revision of the policy. (Attach additional sheets if necessary):

Given the limited number of staff permitted in the APA offices at any given time, APA managers shall be permitted to perform monthly inventories of equipment issued to Parole Officers by virtual means.

Comments:

Defer to C. Mausser.

<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Central Office Policy Review Chairperson: Jondrea K Parrish <i>Jondrea Parrish</i>	Date: 6/26/2020
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Comments:

<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Deputy Director or Regional Director: Cynthia Mausser <i>Cynthia Mausser</i>	Date: 6/25/2020
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Comments:

Approved by legal via email. JP

<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Legal Signature: <i>Ashley Parriman/jp</i>	Date: 6/30/2020
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Decision/Comments:

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Director: <i>A.C. Smith</i>	Date: <i>6/30/20</i>
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Expiration of Variance: <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days <input type="checkbox"/> 180 days <input checked="" type="checkbox"/> Next Revision
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Expired 10/1/2020

Extended thru 11/1/2020

Extended thru next policy revision.